

Job Description
Highlands Nordic

Job Title	<i>ProShop Manager</i>
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Job Purpose

Highlands Nordic is looking for a cross-country ski specialist to work in our ProShop and rental area. This individual will be working with the general public in our retail outlet with soft and hard goods. Should have good knowledge of various types and levels of cross-country ski equipment. Retail experience is an advantage. Weekend and minimal evening work required. This position is seasonal full time (between 35 - 40 hours per week), beginning September 8 and ending March 31, 2027. This position will be covering a maternity leave but has the potential of transitioning to a Seasonal Full Time Position as ProShop Manager Assistant. Compensation commensurate with experience.

Duties and Responsibilities

- Work with general public in ProShop. Knowledge of equipment sufficient to make sound recommendations and select equipment to meet individual requirements
- Work Front Desk POS
- Maintaining communication with upper management
- Day to day staff supervision
- Handling customer relations
- Computer tasks such as; emails, and general communication
- Provide support in Rental Area and Service Bench
- Fill in on facility tasks as required (bathroom checks, garbage checks, snow shoveling etc)
- Other duties as assigned

Contact

For more information or to send in a resume contact:

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